

APPLICATION FOR FUNDS

IOWA'S BILINGUAL & ESL TRAINING PROGRAM

2002-2005

FUNDS FOR THE IMPROVEMENT OF EDUCATION (FIE)

General Information and Request for Application

Eligible entities:

LEA experiencing a *significant increase* in its ELL population

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GENERAL INFORMATION

Funds for the Iowa's ESL Training Program will provide school districts with funds for training in bilingual and English as a second language to benefit students, teachers, paraprofessionals and parents. Eligible entities are those local education agencies (LEAs) with a *significant increase* in their English language learners' (ELL) population. Eligible LEAs requesting funds for the **Iowa's Bilingual and ESL Training Program** should submit their application directly to the Iowa Department of Education (IDE). In order to qualify for funds LEAs with ELL must document the *significant increase* in their English language learners' population.

Purpose: To provide additional funds for Bilingual and ESL training in areas of Iowa that are experiencing rapid growth of their ELL population.

Objectives of the Program

1) Capacity building for teachers and paraprofessionals of ELL.

By increasing the number of teachers with the ESL endorsement and providing training in cultural diversity and second language acquisition issues for paraprofessionals and mainstream teachers.

At least 30% of the funds must be used for Objective 1; 70% of the funds may be use for either and/or both Objectives 2 and 3.

2) Increase language proficiency and academic achievement of ELL.

By assisting students to learn English and develop high levels of academic achievement.

3) Increase parental participation and English language knowledge.

By providing parents opportunities to learn English, work with their children, and receive communication from school in a meaningful format.

Process

- 1) LEAs answer a questionnaire to evaluate if they are eligible. (October)
- 2) From those that are eligible, seven LEAs will be selected. (November)
- 3) These seven districts will be then contacted and asked to submit a plan (see Application) explaining how they will use the funds. (November)
- 4) Plan is approved. (November-December)
- 5) LEA receives a one time total amount of \$100,000. (December)
- 6) LEA implements plan. (January 2003 to December 2005)
- 7) LEA evaluates plan and submits report twice during the duration of the project: mid cycle (March, 2004) and end of cycle (30 days after December, 2005; January 2006).

DEFINITIONS

Significant increase: will be defined based on the enrollment data of the last two years, the percent of growth (5% or more), and the need for hiring staff to provide direct services to ELL.

QUESTIONNAIRE COVER SHEET

Iowa's Bilingual and ESL Training Program

Fill out this questionnaire and send it to the Iowa Department of Education only if your district is experiencing significant or rapid growth of ELL.

Name of LEA: _____

Address: _____

Superintendent: _____

Contact Person: _____

Phone Number: _____

FAX Number: _____

E-Mail: _____

Number of ELL _____

Number of Staff that will participate _____

Contact Person's Signature

Date

Questionnaire-Iowa's Bilingual & ESL Training Program

Fill out this questionnaire and send it to the Iowa Department of Education only if your district is experiencing significant or rapid growth of ELL.

Students

1. Enrollment information

| Year | Number of ELL/LEP | General Enrollment | % ELL |
|-----------|-------------------|--------------------|-------|
| 2000-2001 | | | |
| 2001-2002 | | | |

2. Compare the number with the general enrollment

How does the number of ELL compare with the general enrollment data?

Staff

3. Number of staff members

| Year | Teachers | Paraprofessionals | # of teachers with ESL endorsement |
|-----------|----------|-------------------|------------------------------------|
| 2000-2001 | | | |
| 2001-2002 | | | |

| | | | | |
|----|--------------|--------------------|------------------|---------------|
| 4. | Ratio | regular enrollment | ELL | Academic Year |
| | | _____: | _____: | 2000-2001 |
| | | teacher: student | teacher: student | |
| | | _____: | _____: | 2001-2002 |
| | | teacher: student | teacher: student | |

5. Has the district had the need to hire (or reassigned) staff to provide services to ELL?

Number of staff hired (or reassigned): _____

Brief description of their services:

District

6. Brief description of impact ELL have in the district:

7. Brief description of language and academic achievement of ELL:

Add additional sheet of papers if needed.

Submit questionnaire by mail or electronically to:

Haila Huffman

haila.huffman@ed.state.ia.us

Iowa Department of Education

Grimes State Office Building

Des Moines, Iowa 50319

Phone 515-242-6015

Fax 515-242-6025

DUE OCTOBER 30, 2002

APPLICATION COVER SHEET

Iowa's Bilingual & ESL Training Program

**To be submitted only by those LEAs selected and notified by the
Iowa Department of Education.**

Name of LEA: _____

Address: _____

Superintendent: _____

Contact Person: _____

Phone Number: _____

FAX Number: _____

E-Mail: _____

Number of ELL _____ Number of Staff that will participate _____

Superintendent's Signature

Date

Please submit a narrative addressing the following:

1. The population to be served

- a. ELL (number of students, first language and language proficiency level and academic achievement)
- b. Staff (teachers and/or paraprofessionals)

2. The district's plan to achieve the objectives

- a. Objective 1: Capacity building for teachers and paraprofessionals of ELL.
By increasing the number of teachers with the ESL endorsement and providing training in cultural diversity and second language acquisition issues for paraprofessionals and mainstream teachers.
- b. Objectives 2 and/or 3
Objective 2: Increase language proficiency and academic achievement of ELL.
By assisting students to learn English and develop high levels of academic achievement.

Objective 3: Increase parental participation and English language knowledge.
By providing parents opportunities to learn English, work with their children, and receive communication from school in a meaningful format.

3. Activities that will allow the district to achieve the objectives

- a. Required Activity:
Provide funds to those teachers with ELL in their classrooms in order to take courses that will help them obtain the ESL endorsement and/or help paraprofessionals and mainstream teachers acquire knowledge in language and cultural diversity.
- b. Suggested Activities:
 - Provide funds to paraprofessionals serving ELL to help them acquire knowledge in second language acquisition methods and how to work with ELL in the classroom.
 - Provide funds for teachers and paraprofessionals to attend workshops, in-service and/or conferences visit other schools or experts in the state, so that they can benefit from their knowledge and experience and establish a collaborative network.
 - Increase the English proficiency of ELL.
 - Increase the academic achievement in the core academic subjects.
 - Provide technical assistance in language instructional educational programs and curricula that are based on scientifically based research on teaching ELL.
 - Provide before or after school programs, tutoring, summer programs, mentoring, and other educational activities to intensify instruction.

- Support for personnel, hire paraprofessionals, interpreters, or additional staff working with ELL.
- Purchase technology or educational materials, classroom supplies, provide for transportation, and/or activities coordinated with community-based organizations or other entities.
- Implement, expand, or enhance language instructional programs and academic content instructional programs.
- Provide community participation programs, family literacy services, parent outreach and training activities for parents and/or families.
- Assist parents in helping their children to improve their academic achievement.
- Assist parents in becoming active participants in the education of their ELL children.

4. The staff responsible for managing the plan
(Name, telephone and fax numbers, e-mail address)

5. Timelines and benchmarks for accomplishing the plan
LEA will have 3 years to use the funds (from January 2003 to December 2005)

6. Evaluation plan
(How the LEA will determine success in attaining the objectives.)

Examples of evaluation

Objective 1:

- a. Number and percent of teachers completing classes toward the ESL endorsement and when applicable the number and percent of other staff members taking training in cultural diversity and second language acquisition issues.
- b. Evidence of how teachers who are taking classes toward the ESL endorsement are applying that knowledge in the classroom.

Objective 2:

- a. Number and percent of ELL that move from the non-proficient to the proficient in English language acquisition.
- b. Number and percent of ELL that move to proficient and above in reading and math.

Objective 3:

- a. Number and percent of parents successfully completing the activities.
- b. Number and percent of documents that go to parents in their home language.

7. Budget information

(Provide information using a table format with expenses and also a narrative with the budget explanation.)

Please limit your responses to no more than 5 pages (not including the Application Cover Sheet). Application must be postmarked or sent by the deadline day.

DUE NOVEMBER 15, 2002

Submit application by mail or electronically to:

Haila Huffman
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Grimes State Office Building
Des Moines, Iowa 50319

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Fax: 515-242-6025